

## The Sir John Brunner Foundation

**Risk Assessment for the opening of Sir John Deane’s Sixth Form College, The County High School Leftwich and Middlewich High School, updated to reflect the schools COVID-19 operational guidance from 02 January 2022.**

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<b>Reviewed and approved by</b>	<b>ELT/Principals</b>	<b>Date</b>	<b>03 January 2022</b>
<b>Issued to</b>	<b>Chairs (Trust and Academies)</b>	<b>Date</b>	<b>04 January 2022</b>

<b>Hazard</b>	<b>Transmission of Coronavirus whilst staff and students are in school /college</b>
<b>Who could be harmed</b>	<b>Staff, students, visitors, contractors</b>

### Context

This risk assessment has been prepared using guidance drawn up by the Department for Education in consultation with Public Health England for the opening of schools in September, as we move through Step 4 of the government’s response to the pandemic. The purpose of the risk assessment is to identify those measures that we can reasonably take to reduce risk whilst recognising that it is not possible to ensure a totally risk free environment. Updated operational guidance has been issued in January 2022 to support schools re-opening in January, following the announcement of temporary new measures (Plan B) as a result of the Omicron variant.

### Overview:

Step 4 marked a new phase in the government’s response to the pandemic, moving away from stringent restrictions on everyone’s day-to-day lives, towards advising people on how to protect themselves and others, alongside targeted interventions to reduce risk. As COVID-19 becomes a virus that we learn to live with, there is now an imperative to reduce the disruption to children and young people’s education -particularly given that the direct clinical risks to children are extremely low, and every adult has been offered a first vaccine and the opportunity for 2 doses by mid-

September. The priority remains to deliver face-to-face high quality education to all pupils. With the re-opening of schools in January, the emphasis is to keep education settings open, whilst implementing temporary measures to help control the spread of the Omicron variant.

Separate risk assessments have been completed by each academy to reflect the local response and assessment for on-site Covid 19 testing, as well as academy level local Outbreak Plans, in response to 'stepping measures up and down'.

#### **Changes to previous guidance:**

- DfE have asked that secondary school students undertake one on-site test, on return in January. Students should then be strongly encouraged to continue testing twice weekly at home. Even if someone has tested positive for COVID-19 within the last 90 days, they are strongly encouraged to take part in LFD testing on-site through ATS or at home once they have completed their isolation period for their prior infection.
- Since Wednesday 22 December 2021, the 10 day self-isolation period for people who record a positive PCR test result for COVID-19 has been reduced to 7 days in most circumstances, unless you cannot test for any reason. Individuals may now take LFD tests on day 6 and day 7 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation. The first test must be taken no earlier than day 6 of the self-isolation period and tests must be taken 24 hours apart.
- Daily testing for close contacts: People who are fully vaccinated, or children and young people aged between 5 and 18 years and 6 months, identified as a close contact of someone with COVID-19, should take an LFD test every day for seven days and continue to attend their setting as normal, unless they have a positive test result or develop symptoms at any time.
- As students and pupils return to education and childcare settings following the holiday period, the current requirements for remote education continue to remain in place. The shared priority is to keep education settings open and children and young people continuing face-to-face education.
- In response to the threat from the Omicron variant, the JCVI advised that a Pfizer booster vaccine should be offered to:
  - children aged 12 to 15 years old who are in a clinical risk group or who are a household contact of immunosuppressed individuals, and those who are severely immunosuppressed and have had a third primary dose
  - all young people aged 16 to 17 years old

- From Sunday 2 January, it is recommended that face coverings are worn in classrooms where pupils in year 7 and above are educated. The advice is short term only, to support pupils and teachers as they return to school this term and builds on the existing proportionate guidance that recommends face coverings for all adults in communal areas of all settings. The advice on face coverings in classrooms will be in place until Wednesday 26 January, when Plan B regulations are currently scheduled to expire, at which point it will be reviewed.
- As has been the case since March 2020, there are three categories of children and young people who should benefit from on-site provision:
  - those with a social worker
  - those with an Education, Health and Care Plan
  - a group of children considered locally, including by settings and local authorities, to be ‘otherwise vulnerable’

We are updating our guidance on children of critical workers and vulnerable children who can access school or education settings to include a broader definition of children classified as vulnerable. In addition to the above, this list now includes:

- children known to children’s social care services in the past
- children whose home circumstances might be particularly challenging because of domestic abuse, parental offending, adult mental health issues, and drug and alcohol addiction
- Examinations and assessments in January should go ahead as originally planned.
- Revised guidance issued on 06 January confirmed “Confirmatory PCR tests following a positive lateral flow device (LFD) test result are to be temporarily suspended from Tuesday 11 January. This will mean that anyone who receives a positive LFD test result will be required to self-isolate immediately and will not be required to take a confirmatory PCR test.” Academy’s follow the published guidance and update procedures based on the published guidance.

There is a shift in the language and terminology away from what schools “must” legally do to what they “should” do.

Risk area	Risk rating before control measures: High Medium Low	Control Measures	Risk rating after implementation of control measures: High Medium Low	Risk Action Update / Guidance
All employees	Medium	<p>Minimising contact with individuals who are required to self-isolate by ensuring they do not attend school / college i.e. those who:</p> <ul style="list-style-type: none"> <li>• have coronavirus symptoms</li> <li>• have a positive test</li> <li>• have been advised by Track and Trace to self-isolate as a close contact with the Omicron variant</li> <li>• have been identified as a close contact and are over the age of 18 years and 6 months and have not been fully vaccinated</li> <li>• are legally required to quarantine having recently visited countries on the red or amber list.</li> </ul> <p>Promoting staff engagement with asymptomatic home testing and ensuring that those</p>	Low / Medium	<p><a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance</a></p> <p>The DfE provides updated advice for educational settings, the latest guidance is detailed below: <a href="#">2 January – Coronavirus (COVID-19) – Update to all education and childcare settings and providers</a></p> <p>The guidance explains the actions school leaders should take to reduce transmission of coronavirus in their schools, including advice endorsed by Public Health England.</p> <p>The government continues to manage the risk of serious illness from the spread of the virus. Step 4 marked a new phase in the government’s response to the pandemic, moving away from stringent restrictions on everyone’s day-to-day lives, towards advising people on how to protect themselves and others, alongside targeted interventions to reduce risk. As COVID-19 becomes a virus that we learn to live with, there is now an imperative to reduce the disruption to children and young people’s education.</p> <p>Revised guidance issued on 06 January confirmed “Confirmatory PCR tests following a positive lateral flow device (LFD) test result are to be temporarily</p>

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		<p>who have a positive lateral flow test stay at home and self-isolate and take a confirmatory PCR test in accordance with published guidance.</p> <p>Encouraging staff to take up the offer of vaccination once their age group becomes entitled to receive it.</p> <p>Cleaning hands more often than usual – either by washing hands thoroughly for 20 seconds with running water and soap and drying them thoroughly or using alcohol rub or sanitiser, ensuring all parts of the hand are covered.</p> <p>Ensuring good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach.</p> <p>Ensuring a good supply of tissues is available.</p>		<p>suspended from Tuesday 11 January. This will mean that anyone who receives a positive LFD test result will be required to self-isolate immediately and will not be required to take a confirmatory PCR test.” This is a temporary measure and academy’s follow the issued guidance.</p> <p>Education settings are not expected to undertake contact tracing.</p> <p>“Since Wednesday 22 December, the 10 day self-isolation period for people who record a positive PCR test result for COVID-19 has been reduced to 7 days in most circumstances, unless you cannot test for any reason. Individuals may now take LFD tests on day 6 and day 7 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation.”</p> <p>It is worth noting that Cheshire East local authority has not adopted in full all aspects of the national guidance. However, all the establishments in the Trust are adopting the national guidelines and have implemented the change to the isolation period.</p> <p>All travellers arriving into the UK will need to isolate and get a PCR test by day 2 after arrival. They may end</p>

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		<p>Cleaning regularly touched surfaces more often using appropriate cleaning products.</p> <p>Regular reminders for staff on safety measures to be observed.</p> <p>Ongoing access to the Personnel department for any issues that may arise or general support.</p>		<p>their isolation once they receive a negative result. Unvaccinated arrivals aged over 18 will follow the existing more onerous testing and isolation regime.</p> <p>The “red-amber-and-green list rules for entering England” state that:</p> <ul style="list-style-type: none"> <li>• If you have been in a country or territory on the red list in the last 10 days you must quarantine in a managed hotel.</li> <li>• If you have been in a country or territory on the amber list in the last 10 days, if you are not fully vaccinated, you must quarantine at home or in the place you are staying for 10 days.</li> </ul>
All students (including Year 6 students on transition days)	Medium	<p>Minimising contact with individuals who are required to self-isolate by ensuring they do not attend school / college i.e. those</p> <ul style="list-style-type: none"> <li>• who have coronavirus symptoms</li> <li>• have a positive test</li> </ul>	Low / Medium	<p><a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a></p> <p>“Since Wednesday 22 December, the 10 day self-isolation period for people who record a positive PCR test result for COVID-19 has been reduced to 7 days in most circumstances, unless you cannot test for any reason. Individuals may now take LFD tests on day 6</p>

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		<ul style="list-style-type: none"> <li>• have been advised by Track and Trace to self-isolate as a close contact with the Omicron variant</li> <li>• have been identified as a close contact and are over the age of 18 years and 6 months and have not been fully vaccinated</li> <li>• are legally required to quarantine having recently visited countries on the red or amber list.</li> </ul> <p>Following the guidance for handling positive tests arising from mass asymptomatic testing in school / college.</p> <p>Promoting student engagement with ongoing asymptomatic home testing and ensuring that those who have a positive lateral flow test stay at home and self-isolate and take a confirmatory PCR test in accordance with published guidance.</p>		<p>and day 7 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation.” It is worth noting that Cheshire East local authority has not adopted the national guidance and have followed the 10-day isolation rule. However, all the establishments in the Trust are adopting the national guidelines and have implemented the change to the isolation period.</p> <p>“Testing remains voluntary but strongly encouraged”</p> <p>Revised guidance issued on 06 January confirmed “Confirmatory PCR tests following a positive lateral flow device (LFD) test result are to be temporarily suspended from Tuesday 11 January. This will mean that anyone who receives a positive LFD test result will be required to self-isolate immediately and will not be required to take a confirmatory PCR test.” This is a temporary measure and academy’s follow the issued guidance.</p>

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		<p>Cleaning hands more often than usual – either by washing hands thoroughly for 20 seconds with running water and soap and drying them thoroughly or using alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.</p> <p>Ensuring good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach.</p> <p>Ensuring a good supply of tissues is available.</p> <p>Cleaning frequently touched surfaces more often using appropriate cleaning products.</p> <p>Handling potential cases of the virus in accordance with DfE advice.</p> <p>Continued access to support mechanisms to aid good mental health.</p>		

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		<p>Encouraging pupils to take up the offer of vaccination once their age group becomes entitled to receive it.</p> <p>In line with government guidance, all pupils in years 7-11 will be offered 1 on-site lateral flow device test, on their return in the Spring term.</p> <p>Asymptomatic testing on-site will be made available until further notice to support any pupils unable to test themselves at home.</p> <p>Provide information on the safe use of public transport and encourage the use of alternatives where possible (e.g. walking, cycling, car).</p> <p>Provide remote education where this is necessary, with an emphasis on keeping settings</p>		<p>Government guidance states:  “DfE have asked that secondary school students undertake one on-site test, on return in January. Students should then be strongly encouraged to continue testing twice weekly at home. Even if someone has tested positive for COVID-19 within the last 90 days, they are strongly encouraged to take part in LFD testing on-site through ATS or at home once they have completed their isolation period for their prior infection.”</p> <p><a href="https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers">https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers</a></p> <p>“Pupils should also wear a face covering when travelling on public transport and dedicated transport to and from school.”</p> <p>Each setting reviews the case for remote access to education, considering different circumstances, requirements, flexible approaches and live streaming. The delivery of remote provision is considered against</p>

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		open and maintaining face to face provision.		safeguarding requirements, to ensure the best possible educational experience is given, whilst maintaining the safety of all students.  “Where there is a need for remote education, live streaming is the preferred method for providing this wherever possible. There should be regular feedback and checking in with students and pupils.”
Clinically extremely vulnerable (CEV) staff (defined as those with serious underlying health risks that puts them at a greater risk of a more severe illness and who have been advised by their GP or hospital clinician or have received a letter confirming that they are ‘clinically extremely vulnerable )	High/ Medium	CEV staff are no longer advised shield or WFM. If they attend work, they must follow the system of controls set out in this risk assessment.  Concerns should be raised with Personnel.  Individual risk assessment to be undertaken prior to return. Reasonable adjustments to be made where appropriate (e.g. to room layout)	Low	<a href="https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19">https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</a>  “Shielding advice was paused on 1 April 2021. As restrictions have been eased following the move to Step 4 of the roadmap, we are advising clinically extremely vulnerable people, as a minimum, to follow the same guidance as everyone else. It is important that everyone adheres to this guidance.”

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Clinically extremely vulnerable students	High / Medium	Students should attend school / college unless they fall into the category mentioned aside.	Low	<p>“All CEV children and young people should attend their education settings unless they are one of the very small number of children and young people under paediatric or other specialist care who have been advised by their clinician or other specialist not to attend.”</p> <p>“As has been the case since March 2020, there are three categories of children and young people who should benefit from on-site provision: those with a social worker, those with an education, Health And Care Plan and a group of children considered locally, including by settings and local authorities, to be ‘otherwise vulnerable’.</p> <p>We are updating our guidance on children of critical workers and vulnerable children who can access school or education settings to include a broader definition of children classified as vulnerable. In addition to the above, this list now includes:</p> <ul style="list-style-type: none"> <li>• children known to children’s social care services in the past</li> </ul>

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				<ul style="list-style-type: none"> <li>children whose home circumstances might be particularly challenging because of domestic abuse, parental offending, adult mental health issues, and drug and alcohol addiction</li> </ul> <p>The intention of providing a broader definition is to support local decision making about children who might face increased risk inside or outside the home if they are unable to attend their setting, or who could not reasonably continue to learn remotely. The list is not intended to be exhaustive and local assessment will be based on knowledge of family and community risk.”</p> <p><a href="https://www.gov.uk/government/publications/supporting-pupils-at-home-with-medical-conditions--3">https://www.gov.uk/government/publications/supporting-pupils-at-home-with-medical-conditions--3</a></p>
Clinically vulnerable (CV) staff (including those who are pregnant or from a Black, Asian and Minority Ethnic	Medium	<p>Individual risk assessment conducted with staff member prior to their return to work.</p> <p>Reasonable adjustments to be made where appropriate.</p>	Low / Medium	<p>“CV staff can continue to attend school. While in school they must follow the system of controls to minimise the risks of transmission.”</p> <p><a href="https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees">https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees</a></p>

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background - BAME)		The school and college will observe the published guidance for pregnant employees.		
Clinically vulnerable students	Medium	Observing the general measures put in place for all students will also reduce the risk for this group.	Low / Medium	Government guidance makes it clear that the expectation is that these students will attend school / college.
Visitors (e.g. parents, trustees, governors, suppliers, contractors)	High	<p>Maintain a list of visitors to facilitate contact tracing if this becomes necessary.</p> <p>Ensuring those members of staff who may host visitors receive appropriate training and guidance on protocols.</p> <p>Where it is necessary to have contractors working on site ensuring that they are fully briefed on the protocols to be observed and are regularly monitored to ensure compliance.</p>	Medium / Low	
Individual becomes unwell in school / college	Medium	If anyone becomes unwell with coronavirus symptoms they must be sent home and advised	Low	<a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance</a>

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		<p>to follow the COVID 19 guidance for households with a possible or confirmed coronavirus infection, including being tested to confirm whether or not they are infected.</p> <p>Students awaiting collection should be moved to a room where they can be isolated with appropriate adult supervision if required. Where available, a window should be opened for ventilation.</p> <p>If they need to go to the toilet whilst waiting for collection a separate toilet should be used where possible. This should be thoroughly cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>The room used as a waiting area should be thoroughly cleaned and disinfected before being used again.</p>		

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		<p>PPE should be worn by staff caring for the student whilst they await collection if a distance of 2 metres cannot be maintained.</p> <p>School / college to telephone to establish whether any test undertaken is positive.</p>		
Confirmed case of Coronavirus	High	<p>Where a student or member of staff tests positive the school / college should follow the latest guidance for informing Public Health England or the local health protection team and follow the advice given.</p> <p>Students awaiting collection should be held in a separate area of the school / college away from unaffected students and staff.</p> <p>Waiting areas should be thoroughly cleaned before further use.</p>	Medium / Low	<p><a href="https://www.gov.uk/government/publications/guidance-for-contacts-of-people-with-confirmed-coronavirus-(covid-19)-infection-who-do-not-live-with-the-person">https://www.gov.uk/government/publications/ guidance for contacts of people with confirmed coronavirus (COVID-19) infection who do not live with the person</a></p> <p>A close contact is defined as:</p> <p>“A risk assessment may be undertaken to determine this, but a contact can be:</p> <ul style="list-style-type: none"> <li>• anyone who lives in the same household as another person who has COVID-19 symptoms or has tested positive for COVID-19</li> <li>• anyone who has had any of the following types of contact with someone who has tested positive for COVID-19:</li> </ul>

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				<ul style="list-style-type: none"> <li>• face-to-face contact including being coughed on or having a face-to-face conversation within one metre</li> <li>• been within one metre for one minute or longer without face-to-face contact</li> <li>• been within 2 metres of someone for more than 15 minutes (either as a one-off contact, or added up together over one day)</li> </ul> <p>A person may also be a close contact if they have travelled in the same vehicle or plane as a person who has tested positive for COVID-19.</p> <p>If you are a contact of someone who has tested positive for COVID-19 you will be notified by the NHS Test and Trace service via text message, email or phone and should follow this guidance closely.</p> <p>From 16 August, you may not be required to self-isolate if you are notified that you are a contact of someone who has tested positive for COVID-19, for example if you are fully vaccinated, or under the age of 18 years and 6 months.</p> <p>“Individuals are not required to self-isolate if they live in the same household as someone with COVID 19 who is not a suspected or confirmed case of the Omicron variant, or are a close contact of someone with COVID 19 who is not a</p>

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				<p>suspected or confirmed case of the Omicron variant, and any of the following apply:</p> <ul style="list-style-type: none"> <li>• they are fully vaccinated</li> <li>• they are below the age of 18 years and 6 months</li> <li>• they have taken part in or are currently part of an approved COVID 19 vaccine trial</li> <li>• they are not able to get vaccinated for medical reasons.</li> </ul> <p>Staff who do not need to isolate, and children and young people...who usually attend school.....should continue to attend school as normal.”</p>
Track and Trace	High	Staff and students who have been identified as at risk of contracting Coronavirus through the Track and Trace system must follow the guidance if told to self-isolate and not come into school or college.	Medium / Low	<p>Education settings are not expected to undertake contact tracing.</p> <p>“All individuals who have been identified as a close contact of a suspected or confirmed case of the Omicron variant of COVID 19, irrespective of vaccination status or age, will be contacted directly and required to self-isolate immediately and asked to book a PCR test.”</p> <p>“Individuals are not required to self-isolate if they live in the same household as someone with COVID 19 who is not a suspected or confirmed case of the Omicron variant, or</p>

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				<p>are a close contact of someone with COVID 19 who is not a suspected or confirmed case of the Omicron variant, and any of the following apply:</p> <ul style="list-style-type: none"> <li>• they are fully vaccinated</li> <li>• they are below the age of 18 years and 6 months</li> <li>• they have taken part in or are currently part of an approved COVID 19 vaccine trial</li> <li>• they are not able to get vaccinated for medical reasons.</li> </ul> <p>Staff who do not need to isolate, and children and young people...who usually attend school.....should continue to attend school as normal.”</p>
Travel and educational visits	High	<p>Staff and students returning from travel abroad must comply with the relevant government requirements for a quarantine period.</p> <p>Staff and students required to quarantine should not attend school / college before the appropriate quarantine period has been fully observed.</p>	Low	<p><a href="https://www.gov.uk/guidance/travel-advice-novel-coronavirus">https://www.gov.uk/guidance/travel-advice-novel-coronavirus</a></p> <p>All travellers arriving into the UK will need to isolate and get a PCR test by day 2 after arrival. They may end their isolation once they receive a negative result.</p> <p>Unvaccinated arrivals aged over 18 will follow the existing more onerous testing and isolation regime.</p> <p>“We recommend that you consider whether to go ahead with planned international educational visits at this time,</p>

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		Any risk assessments regarding educational visits should be refreshed in line with current guidance.		recognising the risk to disruption to education resulting from the need to isolate and test on arrival back into the UK.”
Classrooms	High	<p>Hand sanitiser available in all classrooms.</p> <p>Desks / tables / IT equipment to be cleaned more frequently using appropriate cleaning products.</p> <p>Appropriate cleaning products to be available in each classroom.</p> <p>Windows to be open as much as possible.</p> <p>Doors to be open as much as possible to minimise the need to touch door handles and increase ventilation.</p> <p>Where shared resources are necessary maintaining good hand hygiene is even more important.</p>	Low	

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		<p>Tissues to be provided in all classrooms</p> <p>Waste bins to be provided in all classrooms and emptied as necessary during the day.</p> <p>For teaching practical subjects, increased focus on cleaning and hand hygiene where equipment has to be shared.</p>		
Moving about the School / College	High	<p>Appropriate management of circulation routes around the school / college to minimise close contact between individuals.</p> <p>Clear signage and where appropriate physical barriers to be used to direct movement around the building.</p> <p>Internal corridor doors to be open as far as possible, taking into account any potential</p>	Medium / Low	<p>“From today, Sunday 2 January, it is recommended that face coverings are worn in classrooms where pupils in year 7 and above are educated. The advice is short term only, to support pupils and teachers as they return to school this term and builds on the existing proportionate guidance that recommends face coverings for all adults in communal areas of all settings. We are updating our guidance to reflect this. The advice on face coverings in classrooms will be in place until Wednesday 26 January, when Plan B</p>

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		<p>impact on the fire risk assessment.</p> <p>Active management of corridor areas by staff during essential lesson change over times and at the start and end of the day to minimise grouping and queuing.</p> <p>Use of lifts to be restricted to those individuals with mobility issues and to be used by only two people at a time.</p> <p>Increased frequency of cleaning of door handles, bannisters etc.</p>		<p>regulations are currently scheduled to expire, at which point it will be reviewed.”</p>
Staff offices and workrooms	High	<p>If a member of staff has concerns, these are to be discussed with Personnel. Reasonable adjustments to be made where appropriate.</p> <p>Where hot-desking is unavoidable staff members should clean the area before use using the products provided and practice good hand hygiene.</p>	Low	

Risk area	Risk rating before control measures: High Medium Low	Control Measures	Risk rating after implementation of control measures: High Medium Low	Risk Action Update / Guidance
		<p>Increased frequency of cleaning of regularly touched surfaces</p> <p>Windows and doors to be open as much as possible to supplement mechanical ventilation. (There may be times when doors need to be closed e.g. for a telephone conversation involving personal information about a staff member or student)</p>		
First Aid provision	High	<p>PPE to be used by First Aiders where close contact with an injured or unwell individual, with Covid-19 symptoms, is required.</p> <p>First Aiders to carry personal kits where possible to minimise the use of shared equipment.</p> <p>Where equipment has to be shared it should be thoroughly cleaned between use.</p>	Low	<p><a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe</a></p> <p>“Face coverings are not classified as <a href="#">PPE personal protective equipment</a>). PPE is used in a limited number of settings to protect wearers against hazards and risks, such as surgical masks or respirators used in medical and industrial settings. A face covering is a covering of any type that covers your nose and mouth.</p>

Risk area	Risk rating before control measures: High Medium Low	Control Measures	Risk rating after implementation of control measures: High Medium Low	Risk Action Update / Guidance
				<p>Most staff in education, childcare and children’s social care settings will not require PPE beyond what they would normally need for their work.</p> <p>Additional PPE for COVID-19 is only required in a very limited number of scenarios:</p> <ul style="list-style-type: none"> <li>• if an individual child, young person or student becomes ill with COVID-19 symptoms and only then if close contact is necessary</li> <li>• when performing aerosol generating procedures (AGPs)”</li> </ul>
General cleaning / hygiene	High	<p>Staff and students encouraged to practice good hand hygiene throughout the day.</p> <p>Increased frequency of cleaning of regularly touched surfaces using appropriate cleaning products.</p> <p>Additional cleaning staff employed during the day (or cleaning duties assigned to other members of staff to</p>	Medium / Low	<p><a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</a></p>

Risk area	Risk rating before control measures: High Medium Low	Control Measures	Risk rating after implementation of control measures: High Medium Low	Risk Action Update / Guidance
		<p>supplement existing cleaning staff hours)</p> <p>Hand sanitiser to be available in locations around school / college.</p> <p>Tissues to be available throughout the school / college</p> <p>Waste bins to be emptied more frequently, as required.</p>		
Travelling on dedicated College and School buses/public transport	Medium	<p>Parents and students to be advised of the following measures:</p> <ul style="list-style-type: none"> <li>• Students recommended to wear face coverings on the bus.</li> <li>• Operators to clean / disinfect buses more regularly.</li> <li>• Students to be recommended to carry personal hand sanitiser.</li> <li>• Fresh air from outside the vehicles to be maximised.</li> </ul>	Medium / Low	“Pupils should also wear a face covering when travelling on public transport and dedicated transport to and from school.”

Risk area	Risk rating before control measures: High Medium Low	Control Measures	Risk rating after implementation of control measures: High Medium Low	Risk Action Update / Guidance
Building services	Medium	<p>Ensure appropriate checks and tests are carried out by competent persons prior to opening, including the following:</p> <ul style="list-style-type: none"> <li>• Heating systems</li> <li>• Water systems (hot and cold)</li> <li>• Mechanical ventilation systems</li> <li>• Catering equipment</li> <li>• Fire alarms and call points</li> <li>• Automatic fire doors</li> <li>• Emergency lighting</li> <li>• Security alarms</li> <li>• Lifts</li> <li>• Local exhaust ventilation systems</li> </ul> <p>Where fitted air conditioning units will be used only in accordance with HSE guidance.</p>	Low	<p><a href="https://www.hseni.gov.uk/articles/latest-information-and-advice-hse-gb-workplaces-about-covid-19">https://www.hseni.gov.uk/articles/latest-information-and-advice-hse-gb-workplaces-about-covid-19</a></p> <p><i>“The risk of air conditioning spreading coronavirus is extremely low. If you use a centralised ventilation system that removes and circulates air to different rooms, it is recommended that you turn off recirculation and use a fresh air supply. You do not need to adjust other types of air conditioning systems.”</i></p> <p><i>Your ventilation is likely to be adequate to minimise the risk of COVID-19 aerosol transmission if the rooms or spaces in your building(s) are:</i></p> <ul style="list-style-type: none"> <li>• <i>used within the occupancy limits specified in the building design, and</i></li> <li>• <i>have a sufficient fresh air supply to meet the current minimum building standard.</i></li> </ul>
Communication with parents	High	Inform parents of measures put in place to minimise the risk of transmission of the virus within school / college.	Medium / Low	<p><a href="https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers">https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers</a></p>

Risk area	Risk rating before control measures: High Medium Low	Control Measures	Risk rating after implementation of control measures: High Medium Low	Risk Action Update / Guidance
		Ensure parents are aware of the published guidance on using public transport.		"Pupils should also wear a face covering when travelling on public transport and dedicated transport to and from school."
Communication with staff	High	<p>New staff will receive an induction briefing to ensure they are aware of the additional safety measures put in place. All staff will receive periodic reminders.</p> <p>Discussions to take place with Personnel with regards to any member of staff who raised concerns with regards to their personal circumstances.</p>	Low	
Communication with students	High	All students will receive regular reminders to ensure they understand the additional safety measures put in place.	Medium / Low	
Stepping measures up and down-contingency planning		<p>Each school/College has in place a local Outbreak Management Plan.</p> <p>The key measures to be adopted in the event of a significant</p>		Contingency planning outlines how we would operate if advised to take extra measures from those outlined above in this risk assessment to help break the chain of transmission.

Risk area	Risk rating before control measures: High Medium Low	Control Measures	Risk rating after implementation of control measures: High Medium Low	Risk Action Update / Guidance
		<p>increase in positive COVID-19 cases are:</p> <ul style="list-style-type: none"> <li>• a re-introduction of face coverings when inside the school building</li> <li>• an increase in measures to minimise contact between students (e.g. sports fixtures, enrichment, open days)</li> <li>• distancing in classrooms and offices</li> <li>• a re-introduction of Track and Trace</li> <li>• communication and reminder to parents and pupils around the existing control measures</li> <li>• remote learning.</li> </ul>		<p>Government guidance suggests that “any measures in schools should only ever be considered as a <b>last resort</b>, kept to the minimum number of schools or groups possible, and for the shortest amount of time possible.”</p> <p>“Measures affecting education and childcare may be necessary in some circumstances, for example:</p> <ul style="list-style-type: none"> <li>• to help manage a COVID-19 outbreak within a setting</li> <li>• as part of a package of measures responding to a Variant of Concern (VoC) or to extremely high prevalence of COVID-19 in the community</li> <li>• to prevent unsustainable pressure on the NHS”</li> </ul> <p>The Outbreak Management Plans will apply, in line with guidance:  “For most education and childcare settings, whichever of these thresholds is reached first:</p> <ul style="list-style-type: none"> <li>• 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or</li> <li>• 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period.”</li> </ul>